



Personal Vehicle Use Waiver Form

Center for Student Involvement
Spring Hill College
Student Center Room 231
251.380.3027 (phone)
251.460.2112 (fax)
csi@shc.edu

All students participating in organization travel more than twenty-five (25) miles from the College as part of their participation in a student organization activity or event and utilizing their personal vehicle must complete a Personal Vehicle Use Waiver Form.. Signed forms must be submitted to the Center for Student Involvement two (2) weeks prior to travel and accompany any Travel Request Form to ensure approval of student organization travel by the college.

Travel Information

Sponsoring Organization: _____
Event: _____ Destination: _____
Departure date/time: _____ Return date/time: _____
Number of Individuals Transported: _____

Driver & Vehicle Information

Name: _____ Student ID: _____
Email: _____ Phone: _____
Drivers License State & Number: _____
Vehicle Make : _____ Vehicle Make : _____ Vehicle Year : _____
Tag State & Number: _____ Vehicle Insurance Carrier: _____

Waiver Statement

I certify that I am a licensed driver and that the vehicle in which participants will be transported is insured in accordance with the laws of the State of Alabama and will be used during the above trip or activity. I certify that I have liability coverage as required by law and this coverage will be in force as of the date of this authorized travel. I understand that in the event of an accident, this coverage may be used to pay for damages to the vehicle(s) involved in an accident and/or any injuries to a passenger or occupant of another vehicle. I also agree to hold harmless Spring Hill College for any and all liability which may result from the trip or activity.

Signatures

Submission Instructions: This form should be submitted by email to the Center for Student Involvement at csi@shc.edu. To submit, please save the completed and signed form and send as an email attachment to the above address. Paper forms or forms that are incomplete will not be accepted.

Attachments: This form should be submitted as an accompaniment to the Organization Travel Request Form

Certification: The signature below certifies that all information on this form is accurate and up-to-date and that this organization is active and conducts its affairs in accordance with all applicable laws and College policies.

Signature: This form must be signed and submitted by the driver listed above..

Driver's Signature: _____