**Student Success Council Members present:** Don Culberson (faculty), Jamie Franco-Zamudio (faculty), Billy Kavula (staff) , Matt Keller (student) , Jim Love (staff) , Kevin Smith (student) , Meg Smith (faculty) , and Molly St. Romain (student) . Liz Dexter Wilson (staff) was absent.

**Student Success Council Charge:**

The Student Success Council shall be charged to study and make recommendations about college-wide matters that impact student success and encourage students to succeed in their studies and graduate from Spring Hill College.

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Matters to include, but not limited to: Academic success; student life; retention & persistence; NSSE items; DEEP school items; campus environment; living the mission; student engagement; service.

**Important things to Note:**

* Meetings were moved to 1:15 PM-2:15 PM on Mondays. Next meeting will be held on Monday, October 22, 2012.
* Proposed Short-Term Goals:
  + Review Previous Retention Initiatives
  + Discuss Membership Rotation
  + Discuss Plan to Develop Bylaws
  + Determine Regular Meeting Schedule
* Handouts:
  + Opening Meeting Student Success Council Agenda
  + Draft of Change for the Student Retention Committee (October 2009)
  + Goals of Student Persistence and Success (2010)
  + Partners in Success Preliminary Report (April 2010)
  + Student Experiences Survey Preliminary Report (February 2012)
  + Student Success in College Excerpt
  + Draft of Bylaws

**Meeting began at 5:32 PM on October 2, 2012**

* Jamie Franco-Zamudio handed out packets and proposed short-term goals.
* Kevin Smith was elected as liaison for the student senate.
* Staff co-chair will be decided upon prior to the next meeting.
* There was a discussion regarding the current retention-related programs on campus.
* There was a request for members to bring ideas to increase student retention to the next meeting.

**Meeting closed.**