**Minutes**

Student Success Council

November 5, 2013, 12:30 p.m., Bedsole Conference Room

**Meeting Start Time:** 12:36 p.m.

**Members Present:** Liz Dexter-Wilson, Meg Smith, Matthew Keller, Stephanie Harris, Natalie Finnorn

**Members Absent:** Lori Aultman, Billy Kavula, Bob Stuart, Don Culberson

**Primary Business:**

* **Liz Dexter-Wilson:** Apologizing for canceling of last Friday’s meeting, especially for any interruptions or miscommunications it may have caused. It couldn’t be helped due to other issues.
* **New Program Proposal Discussion:** (discussing the draft of Criteria and Process for New Program Proposal in order to create questions and concerns to send to the College Senate)
	+ Is there not an already established system? Possible creation of background context of where this proposal originated from
	+ There is not a clear definition of program in Phase 1 of the draft; do they mean academic or student involvement?
	+ Students should be able to bring up the idea of a new academic program. Addition to Phase 1 subsection 1- add point C: If author is a student, co-author from Faculty is necessary.
	+ Concerned with the timeline of this procedure
		- Possible addition of a person in charge of keeping track and monitoring the progress & movement of these proposals through the appropriate councils.

**Meeting Adjourned:** 1:13 p.m.