## Minutes

Council on Institutional Identity, Planning and Effectiveness

1 October 2013

Boyle Conference Room (LAC 375)

**Meeting Start Time:** 12:15 p.m.

**Members Present:** Mindy Hovell, Hamilton Carrio, Kathleen Orange, and Andrew Tumminia

**Also in Attendance:** George Sims

**Primary Business:**

**•** Noted that, since not enough members were in present for a quorum, we would meet only for discussion.

**•** Discussed proposal for addition of Music Minor:

**•** Noted that a minor in Music would certainly fall in line with SHC’s mission and identity.

**•** Expressed following concerns:

 **-**Would adding the minor require adding new faculty?

 **-**Does SHC have space to accommodate the minor?

**-**Are the relationships in place with USA to compensate for SHC’s apparent lack of resources?

**•** Recommended that the proposal be referred back to the faculty for further evaluation.

**•** George Sims presented his proposal for adding new programs for our feedback. Observations emerging from discussion:

**•** Multi-staged nature of the process may actually discourage authors from proposing programs in the first place.

**•** Perhaps a prologue would help.

**•** Document could be clearer about the point of each phase.

**•** Questions of scope:

**-**What programs would be subject to the process?

-When would a curricular proposal stay within divisions and when would it go through this process?

-Does the proposal apply only to new programs for students? If so, it needs to express that idea more clearly.

**•** What are the guidelines for determining comparability?

**•** Does the document need to be modified better to accommodate brand new programs? (“New, new programs”) Establish true uniqueness? Analogous?

**•** Be clearer that it’s limited to programs for students, if that’s to be the case. Need to establish the scope of the process.

**•** How do we account for existing programs?

**•** Does the funding structure need to be adjusted to accommodate interdisciplinary initiatives?

**•** How do we handle the tenure and promotion in cases of joint appointments?

**Other Business:**

**•** Welcomed Hamilton Carrio and Kathleen Orange to the Council.

**Next Meeting:** 12:15,26 November 2013

**Meeting Adjourned:** 1:20