SPRING HILL COLLEGE – DEPARTMENT OF PUBLIC SAFETY

2010/2011 PARKING & TRAFFIC REGULATIONS, CITATION ACCUMULATION PERIOD, APPEAL PROCESS SANCTIONS, FINE SCHEDULE, FINE PAYMENT PROCEDURE

REVISED: May 12, 2010

Spring Hill College fines, penalties and/or disciplinary sanctions may be imposed in addition to any civil, criminal, or traffic penalties that state, county, or local law enforcement agencies or courts may impose.

ACCUMULATION PENALTIES

The accumulation period for traffic/parking violations at Spring Hill College is for a one-year period, beginning **August 1, 2010 and ending August 1, 2011**. Students will pay the appropriate monetary fines for the first three citations received.

Upon receipt of a fourth citation, vehicles will be ticketed and immobilized with a "boot/wheel lock" for each parking offense. In addition to the ticket fine, students will pay $100.00 to have the boot removed. If a vehicle is booted a second time, the student will pay $100.00 to have the boot removed, as well as the cost of the ticket fine. Their decal will be surrendered and their parking privileges forfeited.

Vehicles may be parked in any legal parking space on campus between the hours of 5:00 p.m. and 2:00 a.m. (Monday-Thursday). Beginning at 5:00 p.m. on Friday until 2:00 a.m. on Monday, vehicles may be parked in any legal parking space on campus. At all other times, motorists must park their vehicle in spaces for which they are authorized by decal.

Students must obtain permission from Public Safety before utilizing a Fire Lane for any reason. The owner *must* call Public Safety and give their name, decal number, and at which building they are located; the owner will be given 30 minutes to load/unload. Failure to move the vehicle within 30 minutes will result in a citation.

CITATION APPEALS

Students wishing to appeal a citation may do so in writing to the Director of Public Safety and Security within **seven class days** after the issuance of the citation.

FINE PAYMENTS

- Fines are to be paid at, or mailed to the Spring Hill College Business Office within thirty (30) days of the violation date. **A surcharge of 1 ½% will be assessed for each thirty-day period that the fine remains unpaid.**
- All fines are to be paid within the thirty-day period even if an appeal is filed.
- In the event the Director of Public Safety rules in favor of the student, the citation will be canceled and fine payment credited to the student account.

PARKING COLOR CODE OVERVIEW

YELLOW STRIPING	RESIDENT STUDENT PARKING ONLY	YELLOW DECAL
GREEN STRIPING	NON-RESIDENT STUDENT PARKING ONLY	GREEN DECAL
PURPLE STRIPING	FACULTY/STAFF PARKING ONLY	WHITE HANG TAG
BLUE STRIPING	HANDICAP PARKING ONLY	HANDICAP PERMIT
WHITE STRIPING	VISITOR PARKING ONLY	VISITOR PERMIT
RED STRIPING ON CURB	EMERGENCY OR SERVICE VEHICLES ONLY	