



## NOTICE OF INTENT TO COMPLETE A CERTIFICATE

Semester of completion:    Fall (December)                       Spring (May)                       Summer (August)

Year of completion: \_\_\_\_\_

ID #: \_\_\_\_\_ Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

<u>Undergraduate Certificates</u>	<u>Graduate Certificates</u>
<input type="checkbox"/> Business Administration <input type="checkbox"/> Computer Information Systems <input type="checkbox"/> Foundations of Business <input type="checkbox"/> Foundations of Medicine <input type="checkbox"/> Ignatian Spirituality <input type="checkbox"/> Leadership and Ethics <input type="checkbox"/> Management and Marketing <input type="checkbox"/> Professional Writing <input type="checkbox"/> Public Health <input type="checkbox"/> Social Entrepreneurship* <input type="checkbox"/> Sport Management <input type="checkbox"/> Supply Chain Management <input type="checkbox"/> Theological Studies	<input type="checkbox"/> Ignatian Spirituality <input type="checkbox"/> MBA-- Business Analytics <input type="checkbox"/> MBA--Leadership and Ethics <input type="checkbox"/> MBA--Logistics and Supply Chain Management <input type="checkbox"/> MBA--Project Management <input type="checkbox"/> Spiritual Direction

*\*Certificate is awarded upon the satisfactory completion of the four required courses and all requirements for the Bachelor's Degree.*

Name as to appear on certificate : \_\_\_\_\_  
(Please print)

**Verify your address in BadgerWeb.** This is the address the certificate will be mailed to. To verify your address, log into BadgerWeb, click the icon in the upper right corner, click My profile & settings, click Contact Information, and then scroll down to Addresses. To update your permanent address, complete a Change of Address Form (available on BadgerWeb under the registrar tab. Please complete address updates to the Registrar's Office by May 31.

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Program Director Signature**

\_\_\_\_\_  
**Date**

**Submit the completed form to the Registrar's Office**  
**registrar@shc.edu or**  
**Fax: 251-460-2192**